

Request for Qualifications (RFQ)

Edgefield County Law Enforcement Center

June 4, 2021

I. Introduction:

Edgefield County is requesting qualifications for full service architectural and engineering design services for a proposed new Law Enforcement Center. The Center would consist of the Sheriff's office, jail and facilities for the county's magistrate. Currently, Edgefield County's aging jail facility has a rated capacity of 65 inmates. The County plans to replace this old facility with a new 40,000 square foot jail with an initial capacity of 126 beds with "core" space to include Laundry, Kitchen, Intake, Storage, etc. for approximately 150 inmates. The Sheriff's offices will consist of approximately 26,500 square feet that includes spaces for the Sheriff's Administration, 911 Communications Center, Detectives Division, Narcotics Division, Patrol, Civil, and Training Spaces and Court Facilities. A separate vehicle storage building is included in the square footage above.

Edgefield County reserves the right to reject any-and-all submittals at its sole discretion.

Statements of Qualifications shall be mailed or delivered no later than 1:00 p.m. on Friday June 25, 2021 to:

Mr. Roger Le Duc
124 Courthouse Square
Edgefield, SC 29824
rogerpleduc@gmail.com

Five (5) copies shall be submitted.

Firms shall submit a Statement of Qualifications of both the firm and person(s) directly responsible for the work, including a list of at least three (3) similar detention / corrections projects completed in South Carolina in the last 10 years by this firm and by said responsible person(s).

II. Project Scope:

In 2019, a Detention Center and Law Enforcement Needs Assessment was conducted. and resulted in a recommendation for a new facility to be constructed. Currently, Edgefield County's jail facility has a rated capacity of 65 inmates. The County plans to replace this old facility with a new 40,000 square foot jail with an initial capacity of 126 beds with "core" space to include Laundry, Kitchen, Intake, Storage, etc. for approximately 150 inmates. The Sheriff's offices will consist of approximately 26,500 square feet that includes spaces for the Sheriff's Administration, 911 Communications Center, Detectives Division, Narcotics Division, Patrol, Civil, Training Spaces and Court facilities. A separate vehicle storage building is included in the square footage above.

III. Selection Process

The deadline for receipt of A/E Qualifications Statements is 1:00 p.m. on Friday June 25, 2021. Edgefield County will review all submitted qualifications packages that comply

with the requirements contained within this document. The criteria by which the packages will be evaluated include:

1. Firm's understanding of the project objectives.
2. Firm's recommended approach to the project.
3. Qualifications of principal(s) to perform the work and the level of involvement in the project.
4. Firm's knowledge and demonstrated experience specifically with South Carolina county jail design, construction, and operations planning.
5. Experience / success with SC Department of Corrections Compliance, Standards, and Inspections Division reviews / approvals.
6. Firm's ability to provide turnkey, comprehensive solutions.

Depending on the number of packages received, the county may choose a single firm from the information submitted, or several firms may be selected to a "short list" and invited to make an oral presentation, at the county's sole discretion. Professional services fees are not to be submitted at this time and will be negotiated with the firm deemed most responsive. If an acceptable fee cannot be negotiated, the second ranked team will be contacted for negotiations.

IV. Contents

Qualifications shall be submitted on 8½ x 11" paper printed double-sided, side bound with a Table of Contents and reference tabs for key sections. Five (5) bound copies must be submitted. An electronic copy on a flash drive shall also be submitted. Qualifications statements shall include:

1. Firm name, South Carolina business address, telephone number, email address, and primary contact person(s).
2. Brief history of the firm to include current size/staff, years in business, and organizational chart of proposed team.
3. Names and resumes of key personnel who will be assigned to this project. List the following team members, at a minimum:
 - a. Principal-in-Charge
 - b. Project Manager
 - c. Site/Civil Engineer
 - d. Structural Engineer
 - e. Mechanical Engineer
 - f. Electrical Engineer
 - g. Plumbing/Fire Protection Engineer
 - h. Security System Electronics Designer
 - i. Detention Security Equipment Designer
 - j. Detention Food Service Equipment Designer
 - k. Detention Operations and Transition / Activation Planner
4. List other specialty consultants (if any) and identify their expertise, location, and background.
5. Understanding of the scope of work.
6. Approach to the design process.
7. Unique qualifications or work methodology.
8. Experience in jail designs of similar sized facilities in South Carolina
9. Successful experience working with the SC Department of Corrections - Division of Compliance, Standards, and Inspections.

10. Experience with jail transition, activation, and operations training services.
11. Letters of reference (minimum of 5).
12. Current total number of employees.

Questions regarding this Request for Qualifications should be directed in writing to the address above to Administrator Roger Le Duc rogerpleduc@gmail.com or Sheriff Jody Rowland, jrowland@edgefieldcountysheriff.org. Questions are due to prior to EOB June 18, 2021.

END OF RFQ